

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

April 17, 2018  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

**1. Call to Order and Welcome**

President El-Hajj called the meeting to order at 7:07 p.m.

Members present:

Dianne El-Hajj, President  
Ken Fox, Vice President  
Dustin Burns, Clerk  
Barbara Ryan, Member  
Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary

**2. District Mission**

President El-Hajj invited the audience to recite the District Mission.

**3. Pledge of Allegiance**

President El-Hajj invited Cathy Abel, Child Nutrition Director, to lead the members, staff, and audience in the Pledge of Allegiance.

**4. Approval of Agenda**

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

**B. REPORTS AND PRESENTATIONS**

**1. Superintendent's Report**

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

**2. 2017-18 Trimester 2 District Assessment Results**

Superintendent Baranski welcomed Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, and Bonner Montler, Curriculum and Assessment Director, to provide the 2017-18 Trimester 2 District Assessment results.

Dr. Pierce mentioned it was their pleasure to share Trimester 2 data and student outcomes from several assessments. She explained the District assessments are used to monitor student growth toward meeting standards. She mentioned the importance of having various measures to make instructional adjustments through the year in

preparation for State testing. District assessments also provide another tool for measuring student learning beyond the State assessment. In the California Dashboard, Districts identify these measures as their own locally defined measures. Dr. Pierce mentioned it is also critical for teachers to have on-going daily and weekly assessment to make real time adjustments to better meet student needs and improve student outcomes. She explained their presentation was specific to Goal 1, specifically looking at student learning in English Language Arts (ELA) and Mathematics.

*Goal 1: Improve student learning and demonstrate annual growth in Common Core State Standards in all academic content areas through high quality instruction and relevant, personalized learning with technology integration for acquisition of 21st Century Learning skills.*

Mr. Montler provided an overview of Achieve 3000 data; and a two-year trend for grades 3-8, which showed positive gains. A two-year comparison of Benchmark assessment data, for K-3, was also presented; which showed a decrease in grades K-2, but a 4.5% growth in grade 3.

Grade	February 2017 Average Lexile Level	February 2018 Average Lexile Level	Average Lexile Growth 2017 to 2018	College and Career Readiness End of Year Minimum Lexile Expectation	Growth Needed for CCR 2017	Growth Needed for CCR 2018
3	463	500	+37	520	57	20
4	601	663	+62	740	139	77
5	764	765	+1	830	66	65
6	821	867	+46	925	104	58
7	885	928	+43	970	85	42
8	913	957	+44	1010	97	53

Benchmark Assessment Data, K-3 BAS 2 <sup>nd</sup> Trimester Meets or Exceeds Standard				
	Kindergarten	1st Grade	2nd Grade	3rd Grade
2018	70.9%	68.0%	71.8%	77.4%
2017	72.4%	70.5%	78.9%	72.9%
Difference	-1.5	-2.5	-7.10	+4.5

Mr. Montler discussed the SBAC Interim Assessment Data for ELA and Mathematics for grades 3-8, and their strengths and areas of improvement. Dr. Pierce explained that from a review of these various measures Administration has been able to identify student learning themes based on these findings: 1) Research clearly supports students reading and writing across content areas. Dr. Pierce stressed it is critical that students use literacy skills in mathematics, History, Social Science, Science, and robotics or coding (reading and writing technical manuals). The District's ELA/ELD adoptions provide the opportunity for students to engage in literacy skills to apply in all content areas. 2) Conceptual understanding of mathematics using complex problems, especially in the primary grades K-5. 3) Deeper learning in Mathematics through application. The Board expressed their gratitude towards Dr. Pierce and Mr. Montler for their presentation. Member Burns shared he would like to understand the process to its entirety to help support the

student/teacher needs. He mentioned he would like to follow a student, who is scoring below standard, from the beginning to see strategies and/or what steps the teacher takes to assist in getting that student to a desired level in the classroom. Mr. Burns explained this would help him understand the type of resources that are needed in the classroom to help move the child forward academically. Member Ryan agreed with Member Burns. President El-Hajj shared she liked the idea but explained there are many strategies a teacher can take and that would vary by grade, school, and subject area, etc. Dr. Pierce explained that it would take a discussion with a teacher to help understand process and strategies being used in the classroom. She mentioned they could provide the Board with a hypothetical item analysis on a student to show strengths and areas of weaknesses, how well they did, etc. Dr. Pierce shared that Mr. Montler, Dawn Minutelli, Curriculum & Assessment Director; and Andy Johnston, Principal, are engaging in an evaluation study where they will go and look at an evaluation program and triangulate student data to see if the program is making a difference in student learning. She explained that would help understand if the LCAP is making a difference. Dr. Pierce shared staff would be taking a specific program, within the LCAP, and conduct an evaluation analysis of a school. She explained it would not include student or teacher names, only data. Dr. Pierce mentioned the evaluation analysis would not be conducted to determine if the program works; as the majority are research- and evidence-based. It would help determine what the District is doing well in implementation and/or what could be done better in implementation to have better student outcome. Superintendent Baranski shared valuing the Board's conversation on the subject. She mentioned Administration has talked for years on the importance of talking about individual students and their growth.

**3. Spotlight: Child Nutrition Services Report**

Mr. Christensen shared the District's Child Nutrition Services' employees serve over 700,000 meals and snacks annually to our students at the nine schools. He mentioned Cathy Abel, Director of Child Nutrition, does an excellent job of ensuring an efficient and effective program. Mr. Christensen welcomed Mrs. Abel and shared she would be highlighting a few of the endeavors and accomplishments of the Department, as well as a couple of challenges they currently face.

Mrs. Abel shared it was a pleasure to share information on the Child Nutrition Department. She mentioned her department annually serves approximately 180,000 breakfasts; 504,000 lunches; 36,000 suppers; and 36,000 snacks. Mrs. Abel explained the second-chance breakfast is the most popular amongst students. She mentioned some students are not able to be at the school in time for breakfast; and others are just not hungry for breakfast. Mrs. Abel highlighted the District's pizza kitchen. She shared the staff does a great job in preparing the pizzas; and they procure the whole-wheat pizza dough from a local bakery in Vista; that bakes it fresh for the District.

Mrs. Abel mentioned the department is focusing on team building and in particular customer service. She mentioned her department conducted the True Colors Personality Assessment. Mrs. Abel explained noticing the staff was taking their enthusiasm to the schools and creating student birthday walls and fun festive environments (i.e., Friday themed days in the Central Kitchen, decorative lunchrooms at the schools, etc.). She shared some of the handwritten notes of appreciation from students to the cafeteria staff.

Mrs. Abel discussed some of the ways staff is managing food waste includes the use of share tables; students take what they want and/or leave what you do not want. She shared all the food must be eaten on campus and it is only for students.

Mrs. Abel explained some of the budget challenges the program faces were attributed to lunch participation decreasing by 200-300 students daily; negotiated salary increases over the last four years equivalent to approximately \$150,000 of ongoing costs; increased cost for PERS; and that Carlton Hills no longer qualifying for the Child and Adult Care Food Program (CACFP). Mrs. Abel discussed a proactive response includes maintaining a quality program and a variety menu; increase/maintain participation; and to strategically reduce/contain expenditures through attrition, food cost management, and when possible, expenditure postponement/avoidance.

Mrs. Abel shared Senate Bill (SB) 250, the Child Hunger Prevention and Fair Treatment Act, became effective January 1, 2018, and required the following:

- School Food Authorities (SFA's) must have a policy and communicate it to the public
- Students with unpaid meal debt or no money must receive the same meal that other students receive
- Attempt to directly certify students first
- Debt collection efforts must be directed to the parent, not the student
- Provide household application with debt collection letters
- Cannot use a collection agency to recover funds
- Debt not recovered during fiscal year becomes "bad debt" which must be covered by a non-federal funding source (e.g. General Fund)

She shared a new Board Policy and Administrative Regulation will be presented to the Board in the near future after CSBA issues a template. The Board expressed their gratitude towards the Child Nutrition department staff for their hard work in feeding the children of Santee School District. President El-Hajj shared the Board was very proud of the Child Nutrition Department.

### **C. PUBLIC COMMUNICATION**

President El-Hajj invited members of the audience to address the Board about any item not on the agenda.

Colleen Peterson, sixth grade teacher at Rio Seco, shared she was present to discuss the 6/7 combination classes that are supposed to be implemented the next year. She shared that Santee School District prides in sharing a K-8 experience; an amazing junior high program; and looking out for the needs of the students and doing what is in their best interest (academically, developmentally, and socially). Ms. Peterson shared that in self-contained six-grade classes, students are prepared for junior high. She shared the debate on combination classes is ongoing. Ms. Peterson mentioned that even though teachers do not find the combination classes beneficial for students, they still teach the combination classes, despite the pressure and strains it puts on the teacher. She shared that the typical combination class is in elementary grades – not an elementary class combined with a junior high class. Ms. Peterson mentioned a 6/7 combination classes is not what is best for kids, due to logistics and schedules. She shared this places pressure on the teacher to offer a full curriculum for both grades, in addition to selecting which seventh-grade students will be in the combination classes and letting them know they will not have the junior high experience. Ms. Peterson mentioned it comes down to meeting the needs of the students and truly doing what is in their best interest. She shared an analogy of a friend being diagnosed with a non-life threatening illness. Ms. Peterson mentioned the 6/7 combination classes are not life threatening to the students involved, but it will set them back. She explained it is not known how far back, and some might be just fine. However, there is a higher possibility that they will not be – whether it is academically, developmentally, or socially. Ms. Peterson mentioned that what the District is asking teachers to combine an elementary class with a junior high class. She explained that meant combining a 10-year old student with a physically developing, and hormonal student that is nearing their teenage years. Ms. Peterson asked if the Board would like their child in a similar class. She mentioned this could not be ignored and explained it was a critical stage in their development. Ms. Peterson mentioned 6/7 combination classes are not good for students and asked that the situation be treated as if the students' life depended was depended on it.

### **D. PUBLIC HEARING**

#### **1. Proposed Increase to Level 1 Developer Fees**

President El-Hajj opened the public hearing on the Proposed Increase to Level 1 Developer Fees. There were no comments. The public hearing was closed.

### **E. CONSENT ITEMS**

President El-Hajj invited comments from the public on any item listed under Consent.

#### **1.1. Approval of Minutes**

#### **2.1. Approval/Ratification of Travel Requests**

#### **2.2. Approval/Ratification of Expenditure Warrants**

- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Agreements for Mileage Reimbursement in Lieu of District Transportation
- 2.5. Acceptance of Donations, Grants, and Bequests
- 2.6. Approval/Ratification of Consultants and General Service
- 2.7. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.8. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.9. Adoption of Resolution No. 1718-27 Increasing Level 1 Fees on Development Projects
- 2.10. Approval of Agreement with Santee Sportsplex USA for the Classified Appreciation Luncheon
- 2.11. Approval of Agreement with YMCA of San Diego County to Provide Transportation Services for their Summer Camp Program
- 2.12. Approval of Agreement with City of Santee for Transportation Services
- 2.13. Approval of Agreement with Bally Go Bragh (BGB) for Surplus Sales
- 2.14. Approval of Agreement for Student Transportation Services between San Diego County School Districts
- 2.15. Authorization to Extend Contract for Purchase of Grocery Snack, Commodity, and Non-Commodity Foods
- 2.16. Authorization to Extend Contract for Purchase of Milk and Milk By-Products through the North County Educational Purchasing Consortium
- 2.17. Award of Bid for the Roofing and HVAC Replacement Project at the Educational Resource Center (ERC)
- 2.18. Adoption of Resolution No. 1718-28 for California Office of Emergency Services Designating Authorized Agents for the Purpose of Applying for Disaster Assistance Funding
- 3.1. Personnel, Regular
- 3.2. Approval of Agreement with Kontraband Interdiction and Detection Services, Inc. (K.I.D.S.) for the 2018-2019 School Year
- 3.3. Approval of Teacher Induction Program Agreement with SIATech for 2017-2018
- 3.4. Approval of Various Short Term Positions
- 3.5. Approval of District Plan for Serving Expelled Pupils – pulled for separate consideration
- 3.6. Adoption of Resolution No. 1718-30 to Eliminate Vacant Classified Non-Management Position

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

3.5. Approval of District Plan for Serving Expelled Pupils

Member Ryan explained pulling the item for separate consideration because she did not recall the plan being brought forth for approval in the past. She mentioned Tim Larson, Assistant Superintendent of Pupil Services, had provided her with Education Code that states the Board is required to approve the plan every three years. Member Ryan shared she understood Districts approving their own plan, but did not understand why approval was needed for the County plan; and referenced Education Code requirements. Superintendent Baranski explained the plan was provided by the County Office of Education to all the districts for approval; and may be something that may have been triggered by the new leadership. Member Ryan suggested checking the K-6 box for Community Day School. With the noted change, Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

**F. DISCUSSION AND/OR ACTION ITEMS**

**Business Services**

**1.1. Approval of Monthly Financial Report**

Karl Christensen, Assistant Superintendent of Business Services, shared the cash and budget revision transactions through the end of February 2018. He explained the District ended the month with a cash balance of approximately \$12.6 million and it is projected the District will be able to meet all of its financial obligations. Mr. Christensen shared the budget revision report is the same as that presented in January with the Second Interim Report. The District continues to project a small operating deficit this year with declining reserves in the out years. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

**1.2. Adoption of Resolution No. 1718-29 for Sale of Former Santee School Site to Second Highest Bidder and Approval of Purchase and Sale Agreement with Haagen Company LLC**

Mr. Christensen shared it continues to be extremely challenging to get the former Santee School Site sold to a developer. He mentioned the fifth attempt proved to be unsuccessful when LPC West LLC recently terminated the Purchase and Sale Agreement just before the end of the first six-month contingency period. Mr. Christensen explained that in accordance with the terms of the Board's Sale Resolution, the District approached the next highest bidder, Haagen Company LLC, to see if they were still interested at their bid amount of \$10,605,000. He mentioned Haagen Company LLC was still interested and signed the Purchase and Sale Agreement. Mr. Christensen acknowledged Andy Natker and Mike Ward, from Haagen Company LLC, were in the audience in case the Board had any questions. He explained the Board was being asked to approve the Resolution authorizing offering the property to the second highest bidder; and the Purchase and Sale Agreement. Mr. Christensen explained the Agreement contains the same substantive terms as the prior one for LPC West LLC. He mentioned that if approved by the Board, escrow would open on Friday, April 20 and would close, at the latest, May 15, 2019. Member Burns moved approval. The Board expressed their gratitude towards Haagen Company LLC., for their continued interest in the property.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

**Human Resource/Pupil Services**

**2.1. Approval of Agreement with PeopleAdmin for Online Automation of Employee Evaluation Process**

Tim Larson, Assistant Superintendent of Human Resource/Pupil Services, explained the Board approved an agreement, on June 6, 2018, between PeopleAdmin to develop an electronic personnel system, referred to as "TalentEd Onboarding & Managing." He mentioned the Human Resources department began processing new employees electronically using the TalentEd system in September 2017. Phase II of the PeopleAdmin System, known as TalentEd Perform, will provide online tracking of individual evaluation timelines, performance observations, action plans, and access to electronic evaluation forms. Mr. Larson shared the PeopleAdmin, TalenEd Perform agreement will be for 39-months and will automatically renew for successive 12-month terms. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

## **G. BOARD POLICIES AND BYLAWS**

- 1.1. **First Reading: Revised Board Policy 2121, Superintendent's Contract**  
Revised Board Policy 2121, Superintendent's Contract, was presented for a first reading. Revised Policy 2121 will return to the next meeting for a second reading and request for approval.
- 1.2. **First Reading: Revised Board Policy and Administrative Regulation 5022, Student and Family Privacy Rights**  
Revised Board Policy and Administrative Regulation 5022, Student and Family Privacy Rights, were presented for a first reading. Board Policy and Administrative Regulation 5022 will return to the next meeting for a second reading and request for approval.

## **G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

Member Levens-Craig shared visiting Rio Seco School and seeing all the wonderful things being done at the school and meeting new teachers. She mentioned one of the teachers was conducting a "book tasting." Member Levens-Craig explained the students are allowed to briefly review the book and pictures, etc., and then move onto another book. She shared attending a field trip with PRIDE Academy to an equestrian center with two sixth-grade classes. Member Levens-Craig mentioned the field trip was intended for students to use their scientific skills as part of NGSS to observe horses. Students were allowed to roam around in groups and learned about the different type of horses; they got to groom and brush them, and learn their dietary habits, etc. She mentioned most exciting was that the classroom teacher was a former professional horse trainer and she was riding the horses and doing stunts, etc. Member Levens-Craig shared the students' assignment was to develop or create a way, a new idea and/or or product to improve the horses lives. She shared attending the screening of the Resilience film and mentioned the event was very well attended. Member Levens-Craig mentioned the film and community discussion was great; and mentioned she hopes the discussion is continued. She commended Meredith Riffel, Community Collaborative Director, for organizing the event. Member Levens-Craig shared everyone was very complimentary of the District's student teachers.

Member Burns inquired when upcoming enrollment/projections would be shared with the Board. Mr. Larson shared that summaries of preliminary projections would be presented at the next meeting.

President El-Hajj mentioned the screening of the film, Resiliency, was very well attended. She commended the joint efforts of the Community Collaborative and Mrs. Riffel. President El-Hajj shared that all of the people she spoke too wanted to keep the dialogue open. She mentioned there is a need to serve the students but shared the District needs to be cautious on which avenue they decide to take. President El-Hajj shared she would be attending her final Masters of Governance class and would not be attending the Foundation Aloha 5k event.

Member Burns shared he would be helping with set-up at the Aloha 5k but would not be staying for the event due to a family commitment.

Superintendent Baranski presented a draft of the promotion schedule for selection of school assignments. President El-Hajj shared she would be available for any promotion on Monday, in case someone was not able to attend.

Superintendent Baranski shared agreeing with Member Levens-Craig on her comments about the screening of the Resiliency film. She mentioned there was great synergy in the room and the right people were present (with various backgrounds, experience, etc.) attended. She shared there was some excitement on the potential of what could happen in the community. Superintendent Baranski shared one of the outcomes that was generated was that the film be shown at the schools. She shared although she thinks that would be a great idea, she feels this needs to be a coordinated effort and would not like to show the film without having enough backup and support for the community. President El-Hajj shared her feelings were similar to Superintendent Baranski; and mentioned the need to know what the District's responsibilities are before proceeding.

**H. CLOSED SESSION**

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel - Anticipated Litigation** (Gov't. Code § 54956.9)  
- *Two Cases*
  
2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)  
*Purpose: Negotiations*  
*Agency Negotiators: Tim Larson, Assistant Superintendent*  
*Employee Organizations: Santee Teachers Association (STA); and*  
*Classified School Employees Association (CSEA)*
  
3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)  
*Superintendent*

The Board entered closed session at 8:36 p.m.

**I. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 10:45 p.m. and reported no action was taken.

**J. ADJOURNMENT**

With no further business, the regular meeting of April 17, 2018 was adjourned at 10:45 pm.



Dustin Burns, Clerk



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Kristin Baranski, Secretary